

**Regular Meeting  
October 14, 2013 6:00 P.M.**

**OPENING PRAYER** offered by: Supervisor McCormick

**PLEDGE OF ALLEGIANCE** led by: Supervisor McCormick

**Call Meeting to order:** Supervisor McCormick

**ROLL CALL:** Arnold ( x ) Feger ( x ) Shallenberger ( x ) Hranka ( x ) Hiller ( x )  
Risinger ( x ) McCormick ( x ) Christianson ( x )

**Guests:** Brian Manuel, Jim Yokum, ReaLyn McCormick, Les Knollenberg, Joe Hranka

**PUBLIC PARTICIPATION & COMMENTS:** Mr. Yokum suggests that it might be beneficial for someone to attend "Focus Forward" meetings.

**Motion to Approve Minutes:** September 9, 2013 Regular Meeting.

**Motion by:** Arnold

**Second by:** Shallenberger

**Discussion:** None

**Voice Votes: All in favor: Motion Carried.**

**CORRESPONDENCE:**

1. From Eric Jones to Judy Baar-Topinka
2. From Eric Jones CPA to the board.
3. Scholarship News Release
4. From Judy Baar-Topinka regarding Extension Confirmation.
5. Tazwell Co. Tax Disbursement Settlement.
6. Notes of Thanks from the congregation of Pekin First Church of the Nazarene

**APPROVE TREASURER'S REPORT:**

**Motion by:** Arnold

**Second by:** Feger

**Discussion:** None

**Roll Call:**

Arnold ( x )

Feger: ( x )

Shallenberger ( x )

Hranka ( x )

McCormick ( x )

**Motion Carried:**

**Presentation: By Auditor Eric Jones.** Mr. Jones reviewed with the Board the contents of his "Required Communications" handout. This report includes the audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information including the related Notes to the Financial Statements, which collectively comprise the basic financial statements of Groveland Township as of and for the fiscal year ending March 31, 2013. He discussed with the board the results of the additional audit evidence he has obtained and provided "draft" budget comparison schedules of all funds of the Township. These schedules incorporate Appropriation Ordinances, Road District's Amended Ordinances as well as line item transfers. Also included in this communication is the proposed note to the financial statements that discloses the adjustments made to the Township's opening fund balances as directed by the Township's legal counsel and in compliance the his audit standard (SAS #122).

Mr. Jones explained to the board the auditor's independence rule under Ethics Interpretation 101-3 and the Boards responsibility to oversee the Township's financial statements. He also discussed the purpose and benefits of creating an effective two-way communication between the Board of Trustees and the Auditor that will assist both parties to develop a constructive working relationship.

**1.) Motion to Accept Auditors information and recommendations.**

**Motion by:** Arnold

**Second by:** Hranka

**Discussion:** Supervisor McCormick comments that there are four plus years of compounded mistakes (not made on purpose) due to a lack of direction from previous auditing firm. A special town meeting will be scheduled in November to make the necessary amendments to the Town and Road & Bridge Funds.

**Roll Call:**

**Arnold ( x )**

**Feger: ( x )**

**Shallenberger ( x )**

**Hranka ( x )**

**McCormick ( x )**

**Motion Carried:**

**OLD BUSINESS:**

**1.) Motion to Revise Guidelines for the Scholarship.**

**Motion by:** Arnold

**Second by:** Shallenberger

**Discussion:** Trustee Arnold presented his proposal for board to review. Trustee Feger asked if there were any conditions on "vocational type training" and Trustee Hranka commented that she prefers at least a short essay be included in guideline. Trustee

Shallenberger comments that he is in favor to the "lottery" process since it gives all applicants an equal chance.

**Roll Call:**

**Arnold ( x )**

**Feger: ( x )**

**Shallenberger ( x )**

**Hranka ( x )**

**McCormick ( x )**

**Motion Carried:**

**2.) Motion to Amend Capitalization Policy to reflect and effective date of April 1, 2013**

**Motion by:** Shallenberger

**Second by:** Arnold

**Discussion:** None

**Roll Call:**

**Arnold ( x )**

**Feger: ( x )**

**Shallenberger ( x )**

**Hranka ( x )**

**McCormick ( x )**

**Motion Carried:**

**3.) Motion to increase the monthly land lease with the Peaks to \$300.00 per month (which is the amount we have been paying for the last few years)**

**Motion by:** Arnold

**Second by:** Hranka

**Discussion:** Supervisor McCormick states that this wasn't changed by the board at the time.

**Roll Call:**

**Arnold ( x )**

**Feger: ( x )**

**Shallenberger ( x )**

**Hranka ( x )**

**McCormick ( x )**

**Motion Carried:**

**NEW BUSINESS:**

- 1.) **Motion to transfer \$10,000.00 from the Maintenance Supplies – Permanent Road.**

**Motion by:** Arnold

**Second by:** Shallenberger

**Discussion:** None

**Roll Call:**

**Arnold ( x )**

**Feger: ( x )**

**Shallenberger ( x )**

**Hranka ( x )**

**McCormick ( x )**

**Motion Carried:**

- 2.) **Motion to transfer \$15,000.00 from Maintenance Service Road to Rentals/Leases due to the lease of a new loader.**

**Motion by:** Arnold

**Second by:** Shallenberger

**Discussion:** Supervisor McCormick states the reason for this is a bill coming due soon and there is not enough money in that line item.

**Roll Call:**

**Arnold ( x )**

**Feger: ( x )**

**Shallenberger ( x )**

**Hranka ( x )**

**McCormick ( x )**

**Motion Carried:**

- 3.) **Motion to accept Ross Hovind's resignation from the Pioneer Committee.**

**Motion by:** Arnold

**Second by:** Shallenberger

**Discussion:** Trustee Feger asked if the Pioneer Committee has by- laws or terms. Supervisor McCormick says these are posted on the bulletin board.

**Roll Call:**

**Arnold ( x )**

**Feger: ( x )**

**Shallenberger ( x )**

**Hranka (abstain)**

**McCormick ( x )**

**Motion Carried:**

**4.) Motion to appoint Jim Lawrence to fill Ross Hovind's position on the Pioneer Committee thru Nov. 2014**

**Motion by:** Arnold

**Second by:** Shallenberger

**Discussion:** None

**Roll Call:**

**Arnold ( x )**

**Feger: ( x )**

**Shallenberger ( x )**

**Hranka (abstain)**

**McCormick ( x )**

**Motion Carried:**

**5.) Motion to permit Pioneer Committee to secure 5013-C status and become an independent entity.**

**Motion by:** Feger

**Second by:** Arnold

**Discussion:** Trustee Arnold questioned the ledger for the Pioneer Committee "Summer Events" saying it seems incomplete and questions the numbers on the report. He feels the monies (profits) were not divided equally and that no money was allocated for the Scholarship fund for instance. Mr. Hranka responded by saying that the first submission only reflected the "Carnival" portion but that a second submission was of the check register statements showing all of the financial transactions that were made by the committee. Supervisor McCormick states that the board has concerns that the promised monthly accounting from the committee was not done. Mr. Knollenberg commented that at no time did we "misappropriate" any funds stating that this was the first year for the Pioneer Committee, but also felt they did not have clear direction. He apologized to the board saying that he will do whatever is necessary to resolve any of the current concerns. Trustee Shallenberger stated that it seems other cities got shorted, that only Groveland seemed to get a share of the profits. Mr. Manuel responded saying we do not have the ability to help everyone and that other cities did not help with any of the events anyway so didn't feel they deserved to share in the profits. ReaLyn McCormick stated it was well known by most of us that two years ago all of the rummage sale profits went toward the Scholarship funds. Trustee Hranka commented that most of the concerns are simple miscommunications and will take all of these concerns back to the entire committee for review and discussion.

**Roll Call:**

**Arnold ( x )**

**Feger: ( x )**

**Shallenberger ( x )**

**Hranka ( x )**

**McCormick ( x )**

**Motion Carried:**

**6.) Motion to amend the budgets and have a township meeting and public hearing on Thursday, November 14<sup>th</sup> at 6:00PM**

**Motion by:** Hranka

**Second by:** Arnold

**Discussion:** None

**Roll Call:**

Arnold ( x )

Feger: ( x )

Shallenberger ( x )

Hranka ( x )

McCormick ( x )

**Motion Carried:**

**7.) Board Goals:** Supervisor McCormick suggest that in the interest of time we defer this item until the next meeting

a.) April 1, 2014

b.) April 1, 2017

**ROAD COMMISSIONER'S REPORT:** Dave Risinger reports that the last big project on Country Club Drive is about 2/3 completed. It proved to be a much larger project than anticipated due to electrical and gas lines as well as fiber optics buried 10feet under the road. Cilco has been very good in working with us on this project. We got real lucky with this one and Dan McCormick and Dan Parr were invaluable in helping to coordinate everything so that it all came together. Spray patch work continues but otherwise its business as usual.

**ASSESSOR'S REPORT: Assessor Hiller:** Reports that there are about 25 new residences with average assessment of \$250k each. He has also received a letter from Creve Coeur stating they will now be requiring inspections of rental properties.

**General Assistant Report: September/October 2013 by: Stephanie Stecken, Case Worker.**

**September/October. CLIENT G.A. /E.A. EXPENDITURES:**

**September/October. E.A. REPORT:** There were six inquires this month. Three were determined not eligible, two were sent documents and another did qualify.

**September/October. E.A. REIMBURSEMENTS: \$300.00**

**PAYING OF BILLS:**

**Motion to Pay Town Bills:**

**Motion by:** Feger

**Second by:** Arnold

**Discussion:** None

**Roll Call:**

Arnold ( x )

Feger ( x )

Shallenberger ( x )

Hranka ( x )

McCormick ( x )

**Motion Carried:**

**Motion to pay GA bills:**

**Motion by:** Arnold

**Second by:** Shallenberger

**Discussion:** None

**Roll Call:**

Arnold ( x )

Feger ( x )

Shallenberger ( x )

Hranka ( x )

McCormick x )

**Motion Carried:**

**Motion to Pay Road & Bridge bills:**

**Motion by:** Hranka

**Second by:** Arnold

**Discussion:** None

**Roll Call:**

Arnold ( x )

Feger ( x )

Shallenberger ( x )

Hranka ( x )

McCormick ( x )

**Motion Carried:**

**Motion to Pay Special or Permanent Road Bills:**

**Motion by:** Arnold

**Second by:** Feger

**Discussion:** None

**Roll Call:**

Arnold ( x )  
Feger ( x )  
Shallenberger ( x )  
Hranka ( x )  
McCormick ( x )  
Motion Carried:

**MOTION TO ADJOURN by:** Shallenberger      **Second by:** Hranka  
**All in favor:** Voice Votes: Motion Carried

**Meeting Adjourned at:** 7:40PM  
**Respectfully Submitted:** Pam Christianson Town Clerk