

**Regular Meeting
July 14, 2014 6:00 P.M.**

OPENING PRAYER offered by: Supervisor McCormick

PLEDGE OF ALLEGIANCE led by: Supervisor McCormick

Call Meeting to order: Supervisor McCormick

ROLL CALL: Arnold (x) Feger (-) Shallenberger (x) Hranka (x) Hiller (x)
McCormick (x) Risinger (x) Christianson (x)

Guests: Thelma Gardner, Bill Compton, Joe Hranka, Bill Sidell, Marilyn Stevens, Claude Milam, David Horton, Zach Lauterback, Brennan Hayes, Pastor Marvin Claassen.

PUBLIC PARTICIPATION & COMMENTS:

Motion to Approve Minutes: Regular Meeting June 9, 2014

Motion by: Hranka **Second by:** Shallenberger **Discussion:** None
Voice Votes: All in favor: **Motion Carried.**

CORRESPONDENCE:

- 1.) Settlement sheets from Tazewell County – Supervisor McCormick says the first distribution is in the bank so we are solvent for a while.
- 2.) DHS Income Eligibility Guidelines. -- Supervisor McCormick states that since Trustee Feger is not present we need to keep these guidelines handy.
- 3.) CPI for 2014 Extension Property Taxes payable in 2015. – Supervisor McCormick says this means about 1.5% of additional income or approximately \$1000.00. He comments that tax caps are hurting everyone, not just our township.
- 4.) Auditor's letter & findings.
- 5.) Attorney's response to the Auditors findings.

APPROVE TREASURER'S REPORT:

Motion by: Arnold

Second by: Shallenberger

Discussion: None

Roll Call:

Arnold (x)

Feger: (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Auditors Presentation: Eric Jones CPA Associates.

Mr. Lauterback briefly reviewed the auditor's letter and findings with the board, noting a couple of areas for concern for the board to consider going forward. One area of concern is the need to form a three person, non-board member, audit committee to review the annual financial report. This will help insure the township is in compliance as well as provide a cost savings to the township in non-audit years. Supervisor McCormick states that all the information is in the packets noting four major items to be addressed. 1.) Next month we will appoint a three person audit committee. 2.) Need to declare a surplus in the Road Fund. 3.) Bid process is strained a bit. 4.) The "Due to & Due from" items allows amendment noting that in the first six months we operated under the old system (all figures are in the packets). On the agenda this month is a motion to hold a special meeting in August to discuss the amended budgets.

OLD BUSINESS:

- 1.) Policy regarding Food Pantries.—Supervisor McCormick comments that Trustee Feger had a serious operation and is not able to attend tonight's meeting so his report is tabled until next month..

- 2.) Accept the published list of re-occurring bills that can be paid as they come in.

Motion by: Hranka

Second by: Arnold

Discussion: None

Roll Call:

Arnold (x)

Feger: (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

NEW BUSINESS:

- 1.) **Transfer of Appropriations.**
 - a.) **Computer Services (Town Fund)**
 - b.) **IT Service (Town Fund Assessor)**

Motion by: Shallenberger

Second by: Arnold

Discussion: None

Roll Call:

Arnold (x)

Feger: (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

c.) Fahey Hollow project (Special Road).

Motion by: Hranka

Second by: Arnold

Discussion: \$17,000.00 FEMA Funds clearly identified in the Budget.

Roll Call:

Arnold (x)

Feger: (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

2.) Transfer of Surplus funds from Special Road to Road & Bridge.

This is something that the Road Commissioner would request.

3.) Establish Audit Committee.

Motion by: Shallenberger

Second by: Hranka

Discussion: Supervisor McCormick asked the board to consider possible names to submit for consideration, we have till September but this will make it easier. The board also discussed possible terms of service and compensation.

Roll Call:

Arnold (x)

Feger: (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

4.) Select Scholarship winners.

Two scholarship winners (one male and one female) were selected by a lottery drawing.

They are Eban McEndollar and Carah Wallen.

Winners will be invited to the next Township meeting to receive their awards.

5.) Appoint two water board trustees.

There are four letters of interest for these openings.

Mr. Sidell comments that he is interested in "Fire Protection" and hopes to help resolve this issue if re-appointed.

Motion to appoint Dave Horton by:

Motion by: Arnold

Second by: Shallenberger

Discussion: None

Roll Call:

Arnold (x)

Feger: (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Mr. Horton commented that he looks forward to serving.

Supervisor McCormick asks the board if they want to nominate someone for the second position. Trustee Arnold states he would like to wait another month. Trustee Shallenberger says he feels Trustee Feger should be involved since this is one of the items on his goals list and as he was not able to be here tonight and suggests we wait till next month to allow complete consideration. Mr. Sidell asks why wait for second nomination? Supervisor McCormick comments that in the past appointments and re-appointment tended to be made on a "whim" without full consideration and that the board wants to make sure "fire protection" is emphasized. Trustee Feger only knew about the Horton application and the two re-appointments and other applications could still come in. Supervisor McCormick asks for a motion to wait another month.

Motion: Wait another month to appoint the second Water Board Position.

Motion by: Hranka

Second by: Arnold

Discussion: None

Roll Call:

Arnold (x)

Feger: (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

- 6.) **Motion to have a special meeting at 5:30pm on Monday, August 11, 2014 for the purpose of discussing the amended budgets.**

Motion by: Arnold

Second by: Shallenberger

Discussion: None

Roll Call:

Arnold (x)

Feger: (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

- 7.) **Pre-Approval for late bills that came in before the meeting.**

Motion by: Hranka

Second by: Shallenberger

Discussion: None

Roll Call:

Arnold (x)

Feger: (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

ROAD COMMISSIONER'S REPORT: Road commissioner Risinger reports that Cullinan Co. won the bid for this year's road work. There will be some trap rock, some polymer some not. In addition to previously mentioned culvert work we plan to start the Fahey Hollow project by the end of July, weather permitting. This will take several weeks as a box culvert has to come out and some areas will need trees cut to make room. Additionally, we need to alert law enforcement as well as the schools of the closure. He also gave updates on the issues with the cemeteries the road dept. currently maintain as there is possible movement with these. This may need to be considered at the next monthly meeting.

ASSESSOR'S REPORT: Assessor Hiller:

Reports he received a letter from Gary Twist requesting books be turned in. Although he is a little uneasy about the tornado damaged properties they were due. Mr. Twist assured him that it was not a problem since they would be checking the math as well.

General Assistant Report: June/July 2014 by: Stephanie Stecken, Case Worker.

June/July CLIENT G.A. /E.A. EXPENDITURES: \$350.00

June/July G.A. REPORT: There were six inquires this month. One client met eligibility, two clients were sent appropriate documents and three clients did not meet eligibility requirements.

June/July E.A. REIMBURSEMENTS: \$00

PAYING OF BILLS:

Motion to Pay Town Bills:

Motion by: Arnold

Second by: Hranka

Discussion: None

Roll Call:

Arnold (x)

Feger (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Motion to pay GA bills:

Motion by: Arnold

Second by: Shallenberger

Discussion: None

Roll Call:

Arnold (x)

Feger (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Motion to Pay Road & Bridge bills:

Motion by: Shallenberger

Second by: Hranka

Discussion: None

Roll Call:

Arnold (x)

Feger (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Motion to Pay Special or Permanent Road Bills:

Motion by: Arnold

Second by: Hranka

Discussion: None

Roll Call:

Arnold (x)

Feger (-)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Executive Session Request: None Requested

MOTION TO ADJOURN by: Shallenberger **Second by:** Hranka

All in favor: Voice Votes all Vote Aye: Motion Carried

Meeting Adjourned at: 7:05PM

Respectfully Submitted:

Pam Christianson Town Clerk