

Regular Meeting
November 14, 2013 6:15 P.M.

OPENING PRAYER offered by: Supervisor McCormick

PLEDGE OF ALLEGIANCE led by: Supervisor McCormick

Call Meeting to order: Supervisor McCormick

ROLL CALL: Arnold (x) Feger (x) Shallenberger (x) Hranka (x) Hiller (a)
Risinger (x) McCormick (x) Christianson (x)

Guests: James & Darlene Lawrence, Joe Hranka, Brian Manuel, Les Knollenberg, Marvin Chassen, Raelyn McCormick, Atty. Debbie Harper, Atty. Redlingshafer

PUBLIC PARTICIPATION & COMMENTS

Les Knollenberg commented that since the last township meeting the Pioneer Committee, as of November 13, 2013, has incorporated as The Groveland Pioneers NFP, INC. Mr. Knollenberg introduced himself as the new Committee Chairperson following Shelly Hranka's resignation. He then discussed a future contract arrangement as it would relate to the committee's request for use of Church, Road and Township properties for future Pioneer events. He states that the township would not incur any expense with any Pioneer event. Additionally, he would like to express his and the committee's appreciation for everything the Township has done so far. Supervisor McCormick states that we will cover the Committee's request later in the meeting under New Business item #2.

Motion to Approve Minutes of: October 14, 2013

Motion by: Shallenberger

Second by: Arnold

Discussion: None

Voice Votes: All in favor: Motion Carried.

APPROVE TREASURER'S REPORT –

Motion by: Shallenberger

Second by: Arnold

Discussion: All new line item numbers are in the budget and all expenses are now in the correct fund.

Roll Call:

Arnold (x)

Feger: (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

CORRESPONDENCE:

- 1.) Mail to John Redlingshafer re: possible request from Pioneer Committee.
- 2.) Response from Mr. Redlingshafer with his recommendations.
- 3.) Invitation for this year's Christmas Luncheon.

EXECUTIVE SESSION REQUEST: Supervisor McCormick comments that this item will now be included on the agenda in the event we ever need to go into an Executive Session.

OLD BUSINESS:

- 1.) Motion to pass the amended budgets:

Town Fund

Motion by: Shallenberger

Second by: Arnold

Discussion: None

Arnold (x)

Feger: (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Road Fund:

Motion by: Arnold

Second by: Shallenberger

Discussion: None

Arnold (x)

Feger: (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

2.) Presentation of the Audit-Eric Jones:

Mr. Jones gave an in-depth review of his "INDEPENDENT AUDITOR'S REPORT" ending March 31, 2013 by reviewing page by page the Basic Financial Statements, the Supplemental Information and Other Information (Unaudited). He points out how well the Township has done overall and what the Board needs to strive for going forward. He also defines what Management (The Townships) Responsibilities are for the Financial Statements and what the Auditors Responsibilities are. Additionally, under "Other Matters" he reviewed his report on Supplementary and other information and how that information is used to help prepare the basic financial statements. The Townships internal controls over financial reporting is the basis for designing his auditing procedures for the purpose of expressing an opinion on financial statements but not to express an opinion on the effectiveness of the townships "internal controls". Each Board member has received a packet which includes communications required under both AU-C 260 and AU-C 265 of his audit standards, as well as a copy of the Townships audit report.

3.) Motion to pass Annual Financial Report for Fiscal Year ending Mar. 31, 2013

Motion by: Arnold

Second by: Shallenberger

Discussion: None

Roll Call:

Arnold (x)

Feger: (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

4.) Remarks by Attorney Redlingshafer.

Mr. Redlingshafer complimented Mr. Jones on making his job that much easier by the thoroughness of his work. He then briefly discussed the need for Elector approval for fund transfers with a special town meeting and the voting requirements for approval. Additionally he discussed the need for legal involvement with the Tax Levy process this time.

5.) Motion to amend the Personnel Policy.

Motion by: Hranka

Second by: Arnold

Discussion: None

Roll Call:

Arnold (x)

Feger: (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

NEW BUSINESS:

- 1.) Motion to transfer funds from the inappropriate fund balance to the appropriate fund balance as it relates to the previous 7 months of payrolls.**

Motion by: Shallenberger

Second by: Hranka

Discussion: None

Roll Call:

Arnold (x)

Feger: (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

- 2.) Request from the Pioneer Committee.** Supervisor McCormick asks the Board what they want to do in regards to the request for use of Township properties and services for future events. Debbie Harper, Anderson Law Office asks if there are any concerns from the Board that need to be included in drawing up a contract. Trustee Feger commented on the number of cars blocking Road Bldg. where the trailers were parked as an issue of concern. Trustee Arnold has no issue with using the property but would rather wait to see the contract itself.
- 3.) Presentation of goals.** Supervisor McCormick submitted a list of goals for consideration stating these are his goal and his alone subject to the approval of the board. Goals target by: April 1, 2014 and by: April 1, 2017. At the next regular meeting we will put together a packet of all Board member goals that can be agreed upon.
- 4.) Discussion of Christmas Luncheon.**
This year's Christmas Luncheon is planned for December 6th from 11:00AM – 1:00PM at the Northern Oaks Hospitality house located at 336 Northern Oaks Dr., Groveland, IL. Invitations have been printed and are ready for mailing.

ROAD COMMISSIONER'S REPORT: Commissioner Risinger reports they have been busy cleaning up leaves and are now caught up. Also, they are getting equipment set up for snow removal at this time. They did have some salting already with recent ice on overpasses etc. Otherwise it has been business as usual.

ASSESSOR'S REPORT: Assessor Hiller: No report as Mr. Hiller was not in attendance.
General Assistant Report: October/November 2013 by: Stephanie Stecken, Case Worker.

October/November. CLIENT G.A. /E.A. EXPENDITURES: \$250.00

October/November. E.A. REPORT: There were six inquires this month, three were sent appropriate documents, one determined not eligible, one needs more information to determine eligibility, and one met eligibility requirements and was given EA of \$250.00.

October/November. E.A. REIMBURSEMENTS:

PAYING OF BILLS:

Motion to Pay Town Bills:

Motion by: Arnold

Second by: Shallenberger

Discussion: None

Roll Call:

Arnold (x)

Feger (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Motion to pay GA bills:

Motion by: Feger

Second by: Arnold

Discussion: None

Roll Call:

Arnold (x)

Feger (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Motion to Pay Road & Bridge bills:

Motion by: Arnold

Second by: Feger

Discussion: None

Roll Call:

Arnold (x)

Feger (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

Motion to Pay Special or Permanent Road Bills:

Motion by: Feger

Second by: Arnold

Discussion: None

Roll Call:

Arnold (x)

Feger (x)

Shallenberger (x)

Hranka (x)

McCormick (x)

Motion Carried:

MOTION TO ADJOURN by: Arnold **Second by:** Shallenberger

All in favor: Voice Votes: Motion Carried

Meeting Adjourned at: 8:45PM

Respectfully Submitted: Pam Christianson Town Clerk