

Regular Meeting
November 19, 2018 6:00 P.M.

OPENING PRAYER Offered by: Offered by:

PLEDGE OF ALLEGIANCE Led by: Supervisor Shallenberger

Meeting called to order by: Supervisor Shallenberger

ROLL CALL: Bresnahan (x) Hranka (x) Lawson (x) Pentecost (x) Shallenberger (x) McCormick (x)
McCool (x) Christianson (x)

1. **Presentation of Good Neighbor Certificates:** Mike & Sally Duppert and Elizabeth Boudreau.
Mike & Sally Duppert and Elizabeth Boudreau were presented Good Neighbor Certificates by Supervisor Shallenberger for their outstanding civic effort by picking up rubbish as they take the daily walks. By their example they serve to inspire others to take pride in the communities where they live. Trustee Hranka spoke briefly about how he feels it's important for the Township to recognize its citizens.

2. **Presentation of Audit Report for fiscal year April 1, 2017 – Mar. 31, 2018 by Zach Lauterbach**
Zach Lauterbach & Laurie Johnson reviewed with the Board the outcome of the confusion this year with Comptroller's office questioning the requirement for "Full Audit" (every four years) vs Non-Audit "Compilation Report" on year's in-between. Until this year a Full Audit was done every four years and Compilation (required communication) done on the off years. The Compilation Report presented at the September 17, 2018 meeting, per the comptroller's office, will not meet current guidelines therefore triggering the need for Audit update to meet that guideline.
While they will continue to advocate for re-consideration of this requirement due to the additional costs to townships, this year there is additional billing to meet that requirement. The Audit report is much the same as the Compilation report with the exception of what is included in the beginning of the report. One area of concern this year has to do with fund transfers referring the board to pg. 7 regarding a Permanent Transfer and the need to have the board discussions and a vote of approval included in the regular monthly minutes. This allows the bookkeeper to move the money from one fund to the other and acts as proof of invoice for the amount transferred that can be attached to a copy of the check.

Guests: Marilyn Stevens, Gordon Sweatt, Frieda Herron, Lanae Tjarks.

PUBLIC PARTICIPATION & COMMENTS: None

Approve Minutes for: Oct. 15, 2018 Regular Meeting Minutes:

Motion by: Hranka **Second by:** Bresnahan

Corrections: None

All in favor: Aye - 5 Nay - 0 Absent – 0

CORRESPONDENCE:

1. **Public Act 100-0983 email from John Redlingshafer.**
2. **Christy Webb's retirement party invitation.**

APPROVE TREASURER'S REPORT:

Motion by: Pentecost

Second by: Lawson

Discussion: Supervisor Shallenberger reviewed report with the board.

Roll Call

Bresnahan (x)

Hranka (x)

Lawson (x)

Pentecost (x)

Shallenberger (x)

Motion Carried

OLD BUSINESS:

1. Scholarship discussion of adding a third award.

Assessor McCormick gave updated Scholarship guidelines and application packets to Trustees Bresnahan and Hranka. Due to this month's full agenda, further discussion about adding a third award has been tabled until the next meeting. She also reports that P&W Builders have bought all the lots in Greenville subdivision but there are no plans to build spec homes at this time.

NEW Business:

1. Transfer of Appropriation Town Fund Assessor.

Motion by: Bresnahan

Second by: Hranka

Discussion: None

Roll Call

Bresnahan (x)

Hranka (x)

Lawson (x)

Pentecost (x)

Shallenberger (x)

Motion Carried

Road Commissioner's Report:

Commissioner McCool reports that everything is going well at this time. They are still working on leaves. He also discussed that he will be putting out for a Bid for a new roller.

Assessors Report: by Raelyn McCormick:

Assessor McCormick reports they are done in the field and working on permits for five new constructions.

General Assistants Report: Oct/Nov 2018 by: Stephanie Stecken, Case Worker.

Oct/Nov G.A./E.A. EXPENDITURES:

Oct/Nov G.A. Report: This month there were eight (8) inquiries. One (1) determined not eligible, four (4) were referred to Public Aid, and (3) were sent documents but not further action at this time.

Oct/Nov E.A. REIMBURSEMENTS: \$.00

PAYING OF BILLS:

Motion to Pay Town Bills:

Motion by: Hranka

Second by: Lawson

Discussion: None

Roll Call

Bresnahan (x)
Hranka (x)
Lawson (x)
Pentecost (x)
Shallenberger (x)
Motion Carried

Motion to pay GA bills:

Motion by: Hranka
Second by: Pentecost
Discussion: None

Roll Call

Bresnahan (x)
Hranka (x)
Lawson (x)
Pentecost (x)
Shallenberger (x)
Motion Carried

Motion to Pay Road & Bridge bills:

Motion by: Bresnahan
Second by: Hranka
Discussion: None

Roll Call

Bresnahan (x)
Hranka (x)
Lawson (x)
Pentecost (x)
Shallenberger (x)
Motion Carried

Motion to Pay Special or Permanent Road Bills:

Motion by: Bresnahan
Second by: Hranka
Discussion: None

Roll Call

Bresnahan (x)
Hranka (x)
Lawson (x)
Pentecost (x)
Shallenberger (x)
Motion Carried

Executive Session Request:

MOTION TO ADJOURN by: Motion by: Pentecost **Second by:** Lawson
Voice Votes: All in Favor **Motion Carried:** Meeting Adjourned at: **6:40 PM**

Respectfully Submitted: Pam Christianson, Town Clerk