

**NOTICE GIVEN PURSUANT TO ILLINOIS FREEDOM OF INFORMATION ACT
GROVELAND TOWNSHIP, TAZEVELL COUNTY, ILLINOIS**

This notice is given pursuant to the Illinois Freedom of Information Act, S ILCS 140/1, et. Seq., specifically **ILCS 140/4**.

Groveland Township: Groveland Township, Tazewell County, Illinois, also known as the Town of Groveland, Tazewell County, Illinois.

Summary of Purpose: This body exists pursuant to the Illinois Constitution and 60 ILCS 1/. It carries out duties and powers set forth for Illinois townships under the Illinois Constitution and the statutes of Illinois.

Functional Subdivisions of The Public Entity: Groveland Township operates through its officers and Board of Trustees. There are no functional subdivisions of this township government, and thus, no block diagram is provided.

Officers and Trustees of Groveland Township: The officers and trustees of Groveland Township are the following:

Supervisor:	Dan McCormick
Clerk:	Pam Christianson
Road Commissioner:	David Risinger
Assessor:	Ernie Hiller
Trustee:	John Arnold
Trustee:	Tony Feger
Trustee:	Shelly Hranka
Trustee:	John Shallenberger

Operating Budget 2014-15): \$1,139,150

The full budget and appropriation ordinance of Groveland Township may be obtained from the Township Clerk. The total dollar amount of each township fund, including Road District funds, for this current fiscal year is as follows:

General Town Fund:	\$185,050
General Assistance Fund:	\$ 49,000
General Road Fund:	\$ 110,100
Audit Fund:	\$ 5,000
Insurance Fund:	\$ 14,000
IMRF (retirement) Fund:	\$ 17,000
Social Security Fund:	\$ 12,000
Permanent Road Fund:	\$747,000

Location of Offices: Groveland Township's business office and meeting facility is located at 173 Washington Street in Groveland, Illinois, 61535. The Road District facility is located at 18661 Springfield Road in Groveland.

Full and Part-Time Employees: Groveland Township has 2 full time employees: an Office Manager for the business office and a General Foreman for the Road Division. The Road Division also employs approximately 5-6 part-time employees.

Identification and Membership of Advisory Board, Commissions, etc.: Groveland

Township does not have an advisory board, commissions, committees or councils. Description of Records Available for Public Review: The following records are available for public review:

Groveland Township meeting minutes: 2004-to present Annual Town Meeting minutes: 2004-to present Correspondence to and from Groveland Twshp. 2009-to present Budgets and Appropriation ordinances: 2009-to present Levy Ordinances: 2009-to present

Financial Records including receipts and payments: 2006-to present

Assessors Records 2006-to present

DESCRIPTIONS OF METHODS WHEREBY THE PUBLIC MAY REQUEST INFORMATION AND PUBLIC RECORDS AND PERSON(S) TO WHOM REQUEST FOR PUBLIC RECORDS SHOULD BE DIRECTED: Information and/or public records may be obtained by making a request under the Freedom of Information Act directed to Groveland Township's Freedom of Information Officers. The Freedom of Information Officers for Groveland Township and their contact addresses are in the directory listed as follows:

Town Clerk Pam Christianson
Supervisor Dan McCormick

Both can be contacted at Groveland Township, 173 Washington Street, Groveland, Illinois 61535. (309-387-6812)

FEES ALLOWED UNDER SECTION 6 OF THE FREEDOM OF INFORMATION ACT (5 ILCS 140/6): A requester asking for a copy of a record maintained in an electronic format may be charged for the actual cost of purchasing the recording medium.

Groveland Township may charge fees reasonably calculated to reimburse its actual cost for reproducing and certifying records and for the use, by and person(s), of its equipment to copy records. These fees are as follows

- Black and white copies-no fees will be charged for the first 50 pages. A charge of 15 cents per page will be charged for additional copies.
- Color copies will not be available from Groveland Township
- Requesters may use Groveland Township's copy machine to copy records after receiving permission from the Office Manager or the Township Supervisor
- Certified Records: The cost for certifying a record shall not exceed \$1.00.

Groveland Township Office Manager or Clerk:

Resolution 2014-10

RESOLUTION
ILLINOIS FREEDOM OF INFORMATION

Pursuant to the Illinois Freedom of Information act effective July 1, 1984, Groveland Township will insure that the public's right to know is effective and fully guaranteed.

The officials responsible to search and provide records for the public are as followed:

1. The Supervisor is responsible for Budgets, Levies, Financial Ledgers, all banking transactions and all assistance records that can be made public.
2. The Assessor is responsible for all property records.
3. The Clerk is responsible for all Road Bills, Town Minutes, and all other records.

All confidential information will remain confidential. The legal procedure for compliance & denial of information is included in the FOIA Ordinance passed by GROVELAND TOWNSHIP.

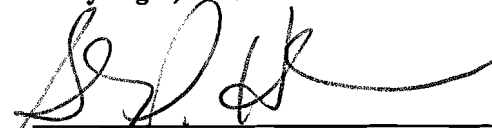


Dan McCormick, Supervisor

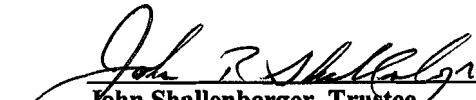


John Arnold, Trustee

Tony Feger, Trustee



Shelly Franka, Trustee



John Shallenberger, Trustee

ADOPTED BY THE GROVELAND TOWNSHIP BOARD ON THE 13th DAY OF
May
IN THE YEAR 2014.

ATTEST: 

Pamela M. Christianson, Town Clerk